



**Town of Scott, Brown County, Wisconsin  
Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Scott, Brown County, WI. For an "Operator's" License as provided by WI Statute 125.17, **for the license year ending June 30, 2027.**

I certify that I am \_\_\_\_\_ years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

NAME \_\_\_\_\_  
Last First Middle

Date of Birth \_\_\_\_\_ Driver's License# \_\_\_\_\_

Phone \_\_\_\_\_

ADDRESS \_\_\_\_\_  
(Street Address, City, Zip Code)

Name of Employee Business \_\_\_\_\_ Tele \_\_\_\_\_

Is this a renewal application? \_\_\_\_ Yes \_\_\_\_ No

HAVE you ever held an alcohol or operator's license from another municipality or township?  
\_\_\_\_ Yes \_\_\_\_ No If Yes, where? \_\_\_\_\_

HAVE you ever been convicted of any drug offenses, alcoholic beverage offenses, or other?  
\_\_\_\_ Yes \_\_\_\_ No If Yes: \_\_\_\_\_

For what? \_\_\_\_\_  
When \_\_\_\_\_ Where \_\_\_\_\_

For what? \_\_\_\_\_  
When \_\_\_\_\_ Where \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? \_\_\_\_ Yes \_\_\_\_ No.

If No, proof of registration will have to be provided to the clerk prior to issuance of license.

**I hereby affirm that the above questions have been truthfully answered.** I also authorize the Town of Scott to review and check the information on this application and to refer this application to the State of Wisconsin Department of Justice for a records check.

\_\_\_\_\_  
Signature Date

.....  
For Staff

Renewal \_\_\_\_\_ New License \_\_\_\_\_ Operator's License Fee - \$20.00 Cash \_\_\_\_\_ Check \_\_\_\_\_

Staff Recommends: Approval \_\_\_\_\_ Denial \_\_\_\_\_ of license. Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Town of Scott, Brown County, Wisconsin

## **Operator's License Fact Sheet**

### **Required Documents:**

- Operator's License Application completed in its entirety.
- \$20 License Fee. (Swipe fees applied with credit or debit)
- Proof of completion of the "Responsible Beverage Server" course accredited by the State and taken within the last 2 years (Before issuance of the regular license). Instead of the course, the applicant may provide proof that they have held an operator's license in another municipality in the State of Wisconsin within the last two years or have been an agent at a licensed establishment within the last two years. For info on courses visit:  
<https://www.revenue.wi.gov/Pages/Training/alcSellerServer.aspx>

### **Application Process:**

- Upon receipt of application, the Clerk shall review the application as well as research the qualifications of the applicant in accordance with the requirements of Wis. Stats. 125.04.
- An operator's license requires Town Board approval. The Town Board typically meets the second Tuesday of the month.

### **Expiration Date:**

All operator's licenses expire June 30<sup>th</sup> and are valid for up to two consecutive license years depending on when the application is filed within the year. May 1<sup>st</sup> is the change of the license year.